古物古蹟辦事處
Antiquities and Monuments Office

2017 年招募文物之友計劃會員（第十三期）

文物之友自 1997 年成立以來，得到市民的熱烈支持，參加者已逾八百人，現有超過四百名會員。文物之友是隔年招募，會員可參與辦事處的歷史文物的講座、工作坊、參觀活動和教育活動的義務工作。部分受訓的會員更成為古蹟導賞員，向市民大眾宣揚文物保育的訊息。辦事處每年將統計各會員參與活動及義工服務的時數，並頒發全年服務獎予最高時數的文物之友，以表揚會員對文物保育宣傳工作的貢獻。

辦事處現招募新一期會員（第十三期），**計劃詳情及報名須知**如下，歡迎參加：

對象：香港居民，須年滿 18 歲或以上，並對推廣文物保育工作感興趣。

名額：最多 150 名

會員資格*

(1) 參加者只需符合下列要求便可成為本計劃會員：
- 必須出席本計劃的「簡介會」（只安排一節），定於 2017 年 5 月 20 日（星期六）上午在香港文物探知館舉行；及
- 實習期內須參與最少 10 小時本計劃的活動或義務工作或公眾講座。實習期由簡介會之後開始，至 2017 年 12 月 31 日止。

(2) 參加者若只出席本計劃的「簡介會」而於實習期內參與少於 10 小時的活動或義務工作或公眾講座，將自動成為社區會員。

(3) 第十三期文物之友會籍由 2018 年 1 月 1 日起生效。新會員如連續兩個曆年均沒有活動或義務工作或公眾講座出席紀錄，其會籍將於翌年自動變更成為社區會員。

(4) 社區會員詳情稍後於辦事處網頁公佈。

* 各參加者或會員參與活動或義務工作時，務必簽到。辦事處將根據簽到紀錄於每年 12 月 31 日進行結算，然後以書面通知各會員該年累積的時數。

報名須知

(1) 請將填妥的報名表格於截止日期或之前，經傳真、電郵、郵遞或親身交回辦事處。信封請封口及註明「2017 年招募文物之友計劃會員（第十三期）」。逾期遞交或資料不全者，恕無法處理。

(2) 文物之友計劃部分活動及義務工作將於戶外舉行，報名前請先考慮個人健康及體能能否應付全程。除特別註明外，所有活動及義務工作均以粵語進行。

(3) 如超額報名，將公開抽籤以決定參加者名單（名額：150 人）。

(4) 有關第(3)項的公開抽籤：2017 年 4 月 13 日下午 2 時 30 分在香港文物探知館活動室進行，然後於辦事處網頁公佈結果。

(5) 辦事處將於 2017 年 4 月 20 日以郵遞通知中籤者。候補名單有效期至 2017 年 5 月 9 日，如當天尚未收到通知，則作落選論，恕不另行通知。

(6) 如截止報名日期後尚餘名額，辦事處將以先到先得的形式處理申請，額滿即止。2017 年 5 月 9 日之後停止處理任何申請。

(7) 有關「文物之友計劃」的會員招募及續會、各項活動與義務工作的安排及結果，古物古蹟辦事處保留最終決定權。

(8) 報名表格所收集的個人資料，將用作存檔及安排活動。落選者的報名表格將於 2017 年 5 月 20 日或之前銷毀。根據個人資料（私隱）條例第十八、二十二及附表一載列的第六原則，報名者有權要求查閱及更正表格內所提供的個人資料。如欲查閱及更正本表格所收集的個人資料，請與古物古蹟辦事處二級助理館長（教育活動）聯絡（電話：2208 4413）。

截止報名日期：2017 年 4 月 12 日（星期三）下午 5 時正

查詢：2208 4407（辦公時間：0930 – 1230，1430 – 1730）　**傳真**：2377 9792
地址：九龍尖沙咀海防道九龍公園香港文物探知館教育及宣傳組　**電郵**：amoenews@lcsd.gov.hk

古物古蹟辦事處
Antiquities and Monuments Office

Recruitment of Friends of Heritage 2017 (13th Batch)

The Antiquities and Monuments Office (AMO) has received encouraging responses from the public since the launch of the Friends of Heritage (FOH) Scheme in 1997. Over the years, the Scheme has about eight hundred participants and more than four hundred members. FOH recruitment will be arranged biennially. Members will attend AMO's lectures and workshops on history or heritage, visit heritage sites and volunteer in education activities. In addition, some of them have become docents after attending training programmes, who help convey the importance of heritage conservation to the public. AMO will keep a track record of the activity / service hours of each member every year. To complement the active FOH, awards will be presented to the most dedicated members of the year.

Recruitment of a new batch (13th) of participants now opens. Details and Notes of Application are as follows:

Target participants

The applicants should be Hong Kong residents aged 18 or above; interested in promoting local heritage.

Quota

Maximum **150** persons

Membership *

1. To attain the membership, the participants should **attend**:
   - the FOH Scheme Briefing (one session only) to be held on 20 May 2017, Saturday morning at the Hong Kong Heritage Discovery Centre (HKHDC); and
   - at least 10 hours of activity / voluntary service / public lecture for the FOH Scheme within the Practical Period. Practical Period: after the Briefing session until 31 Dec 2017.
2. Participants who attend the FOH Scheme Briefing but fail to attain 10 hours of activity / voluntary service/ public lecture will automatically become Community Members.
3. The membership of FOH (13th Batch) will be valid from 1 Jan 2018. New members who do not attend any activities / voluntary services / public lecture within two consecutive calendar years, they will automatically become Community Members in next year.
4. Details of the Community Members will be announced on the website of AMO.

* Please sign in while joining the FOH programmes. The Office will summarize the attendance records by end of each year. Then members will receive their own annual summary in writing.

Notes of Application

1. Please send the completed application form to AMO by fax, email, post or in person by the application deadline. Envelope should be sealed and marked with "Recruitment of Friends of Heritage 2017 (13th Batch)". Late or incomplete applications will not be accepted.
2. For each FOH outdoor activity / voluntary service, participants are advised to assess their own health and physical fitness before enrolment. Unless otherwise specified, all FOH programmes/ voluntary services will be conducted in Cantonese.
3. Participants will be selected by open ballot if applications exceed the quota [150].
4. Date & venue for open ballot of Notes (3): 2:30 pm, 13 Apr 2017 at the Activity Room, HKHDC. The results will be announced on the AMO website.
5. The Office will inform the successful applicants by post on 20 Apr 2017. By 9 May 2017, waiting list will expire and applicants may assume their applications unsuccessful if they have not been informed by the Office.
6. If the quota is not fully utilized after the application deadline, applications will be processed on a first come first served basis. After 9 May 2017, no applications will be proceeded.
7. The Antiquities and Monuments Office reserves the right of final decision on the arrangements and results of the recruitments, memberships, activities and voluntary services for the Friends of Heritage Scheme.
8. All personal data collected in the application forms will be used for filing and programme arrangements. Application forms of unsuccessful applicants will be destroyed by 20 May 2017. All applicants have the right to request access to and make correction of personal data as stated in this form in accordance with Section 18, 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance. For the checking and correction of personal data collected in this form, please contact our Assistant Curator II (Education Activities) on 2208 4413.

Deadline for application: 5 pm, 12 Apr 2017 (Wednesday)

Enquiry: 2208 4407 (Office hours: 0930 – 1230, 1430 – 1730)
Fax: 2377 9792
Address: Education and Publicity Unit, Hong Kong Heritage Discovery Centre, Kowloon Park, Haiphong Road, Tsim Sha Tsui, Kowloon
Email: amoenews@lcsd.gov.hk

古物古蹟辦事處
Antiquities and Monuments Office

致 To ：EP Unit, AMO 古蹟辦教育及宣傳組
傳真 Fax：2377 9792

2017年招募文物之友計劃會員（第十三期）報名表格
Application Form for Friends of Heritage 2017 (13th Batch)

請先細閱計劃詳情及報名須知，並以正楷填寫本表格。
Please read the programme details with notes of application first, and write in block letters.

(A) 申請人資料 Applicant Particulars		
中文姓名	Name in English ❑先生Mr. ❑女士Ms. ❑太太Mrs.	
年齡Age	❑ 18 – 25 ❑ 26 – 40 ❑ 41 – 55 ❑ 56 – 65 ❑ >65	
電郵地址 Email Address (供接收活動詳情 To receive programme details)	手機號碼 Mobile No. (852) +	電話號碼 Contact No.
聯絡地址 Correspondence Address		

(B) 緊急聯絡人資料 Contact for Emergency		
姓名 Name ❑先生Mr. ❑女士Ms. ❑太太Mrs.	聯絡電話 Phone No. (852) +	Relationship 與申請人關係

截止報名日期 Deadline for Application	公開抽籤詳情 Details of Open Ballot
12.04.2017（三 Wed）, 17:00	13.04.2017（四 Thu）, 14:30。香港文物探知館活動室 Activity Room, Hong Kong Heritage Discovery Centre

(C) 申請人簽署 Signature of Applicant

本人已詳閱2017年招募文物之友計劃會員（第十三期）的詳情及報名須知，並接受相關安排。
I have read the programme details with notes of applications, and accepted the arrangements for the Recruitment of Friends of Heritage 2017 (13th Batch).

簽署 Signature： 日期 **Date：**