

香港文物探知館專題展覽導賞服務申請表
「共建香江：法國築蹟 160 年」

Application Form for Docent Services for “Building Together: 160 Years of Hong Kong – French Common Heritage and Perspectives” Exhibition at HKHDC Thematic Exhibition Gallery:

學校/團體名稱 (中文) _____
 Name of School/Organization (English) _____
 學校/團體地址 Address _____
 負責老師/活動負責人 Person-in-charge _____ (先生/女士/小姐/太太) (Mr./Ms./Miss/Mrs.)
 聯絡電話(辦公室)Telephone (Office) _____ 手提電話(Mobile) _____
 傳真號碼 Fax No. _____
 導賞日期 Date of docent service requested _____
 時間 Time _____ 參觀學生/團體人數 No. of visitors _____
 年級 (學校適用) / 年歲 Form (For school) / Age group _____
 隨行老師/ 領隊數目 No. of teachers/ leaders _____ 總人數 Total No. of visitors _____

請選擇導賞服務的日期 (最多可選兩日):

Please select the dates of docent service (a maximum of 2 dates could be selected):

| 日期 Date | 時間 / 地點 Time / Venue | “1”代表第一選擇, “2”代表第二選擇 “1”represents first choice, “2” represents second choice |
|-------------------------------|--|---|
| 1.12.2008 (星期一) (Monday) | 10:00a.m.-11:00a.m. 11:00a.m.-12:00noon 2:00p.m.-3:00p.m. 3:00p.m.-4:00p.m. 香港文物探知館 專題展覽廳 Thematic Exhibition Gallery, Hong Kong Heritage Discovery Centre | |
| 2.12.2008 (星期二) (Tuesday) | | |
| 3.12.2008 (星期三) (Wednesday) | | |
| 5.12.2008 (星期五) (Friday) | | |
| * 6.12.2008 (星期六) (Saturday) | | |
| 8.12.2008 (星期一) (Monday) | | |
| 9.12.2008 (星期二) (Tuesday) | | |
| 10.12.2008 (星期三) (Wednesday) | | |
| 12.12.2008 (星期五) (Friday) | | |
| * 13.12.2008 (星期六) (Saturday) | | |
| 15.12.2008 (星期一) (Monday) | | |
| 16.12.2008 (星期二) (Tuesday) | | |
| 17.12.2008 (星期三) (Wednesday) | | |
| 19.12.2008 (星期五) (Friday) | | |
| * 20.12.2008 (星期六) (Saturday) | | |
| 22.12.2008 (星期一) (Monday) | | |
| 23.12.2008 (星期二) (Tuesday) | | |
| 24.12.2008 (星期三) (Wednesday) | | |
| * 27.12.2008 (星期六) (Saturday) | | |

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|------------------------------|--|--|
| 29.12.2008 (星期一) (Monday) | 10:00a.m.-11:00a.m. 11:00a.m.-12:00noon 2:00p.m.-3:00p.m. 3:00p.m.-4:00p.m. 香港文物探知館 專題展覽廳 Thematic Exhibition Gallery, Hong Kong Heritage Discovery Centre | |
| 30.12.2008 (星期二) (Tuesday) | | |
| 31.12.2008 (星期三) (Wednesday) | | |
| 2.1.2009 (星期五) (Friday) | | |
| * 3.1.2009 (星期六) (Saturday) | | |
| 5.1.2009 (星期一) (Monday) | | |
| 6.1.2009 (星期二) (Tuesday) | | |
| 7.1.2009 (星期三) (Wednesday) | | |
| 9.1.2009 (星期五) (Friday) | | |
| * 10.1.2009 (星期六) (Saturday) | | |
| 12.1.2009 (星期一) (Monday) | | |
| 13.1.2009 (星期二) (Tuesday) | | |
| 14.1.2009 (星期三) (Wednesday) | | |
| 16.1.2009 (星期五) (Friday) | | |
| * 17.1.2009 (星期六) (Saturday) | | |
| 19.1.2009 (星期一) (Monday) | | |
| 20.1.2009 (星期二) (Tuesday) | | |
| 21.1.2009 (星期三) (Wednesday) | | |
| 23.1.2009 (星期五) (Friday) | | |
| * 24.1.2009 (星期六) (Saturday) | | |
| 30.1.2009 (星期五) (Friday) | | |
| * 31.1.2009 (星期六) (Saturday) | | |

* 星期六只提供早上兩節導賞服務

* Saturdays only provide 2 sessions of docent service in the morning.

茲證明上述資料正確無訛，並無遺漏（申請須經校長/團體之負責人，如主席、行政秘書簽署）。

The undersigned hereby certifies that all the information given on this form is correct and complete (to be signed by Principal or authorized officer of the organization, e.g. the Chairman or General Secretary).

校長/團體負責人姓名 Name of Principal/Chairman

簽署 Signature

日期 Date

學校/團體印鑑 School/Organization Chop

申請須知

1. 由於導賞服務名額有限，申請將以先到先得形式辦理。參觀團體可於參觀日期起計最少三星期前，致電 2208 4406 預約參觀日期和時間，然後將填妥的申請表連同證明文件，郵寄或傳真(2377 9792)至九龍尖沙咀海防道九龍公園香港文物探知館教育及宣傳組。
2. 每次只限申請一團的導賞服務。
3. 為維持參觀團體的秩序，請安排足夠的隨行領隊或組長以互相照應，建議領隊/組長與參觀人數比例在 1:40 之內。
4. 導賞服務申請如獲批准，本辦事處將致函覆實。如距離參觀日期前一星期仍未接獲回覆，請與教育及宣傳組聯絡(電話：2208 4406)。
5. 本辦事處發出覆實函件後，若申請人欲更改參觀日期、時間、人數或參觀安排，必須重新申請。
6. 關於導賞服務的申請，本辦事處擁有最終決定權。

Notes on Application

1. Docent services are arranged on a first come first served basis. Applications should be made **3 weeks before the date of visit**. Please call 2208 4406 for reservation first, then submit the duly completed form together with relevant documents to the Antiquities and Monuments Office by mail or fax (2377 9792) to Education and Publicity Unit, Hong Kong Heritage Discovery Centre, Kowloon Park, Haiphong Road, Tsim Sha Tsui, Kowloon.
2. Each application can apply for one tour of docent service only.
3. Please maintain a leader-and-visitor ratio of 1:40 for efficient disciplinary control.
4. Successful application will be confirmed in writing. If no reply is received from the Office 1 week before the date of visit, please contact our Education and Publicity Section (Tel: 2208 4406).
5. New application is required for any change of the date, time, the number of visitors and other arrangement of the visit.
6. Approval for the application is subject to the Office's final decision.

| 本欄只供辦事處填寫 For Office use only | | |
|-------------------------------|--|---------------------------|
| Approved | | 申請日期 Request received on: |
| Not approved | | 批核職員（職位）Endorsed by Post: |

除特別註明外，中文或英文填寫均可。Except special indication, please complete the form in either Chinese or English.

查詢電話 For Enquiries: 2208 4406

傳真 Fax: 2377 9792