

**ANTIQUITIES AND MONUMENTS ORDINANCE (Chapter 53 Section 13)**  
**APPLICATION TO OBTAIN A LICENCE TO**  
**EXCAVATE AND SEARCH FOR ANTIQUITIES**

Notes to Applicants

*Please go through the notes below before you fill in the “Application Form to Obtain a Licence to Excavate and Search for Antiquities” (Form I, Antiquities (Excavation and Search) Regulations, Antiquities and Monuments Ordinance, Cap. 53, Sec. 13). Each application will normally be completed in 2 months upon receipt of the application form, all necessary information and documents.*

1. Please print, on the plan accompanying your application, the name of the place and district of the area you propose to carry out the search and/or excavation.
2. In case of search for fossils, please supply a map of Hong Kong of suitable scale to delineate the boundary of the area in respect of your application.
3. Please fill in Section 7 of the application form irrespective of whether or not you are applying as a representative of an organization.
4. For applicants who are applying for the first time (either applying as a representative of an organization or in a personal capacity), relevant documentary proof of their academic, professional qualifications and previous excavation experience should be provided.
5. Under Section 8(1), please supply the following information:
  - (a) the nature of intended work, e.g. archaeological excavation, archaeological survey or search for fossils, etc.;
  - (b) a general description of the geographical/geological setting of the area where work is to be carried out; and
  - (c) the methods proposed for your work, e.g. by superficial examination, by excavation (in which case the proposed size, and depth if possible, of pit or pits should be stated), by collection of surface finds, etc.
6. Under Section 10(3), please also state method of collection of specimens if other than excavation.
7. When filling Section 11(2) of the form, applicants should provide proof of the source of finance.
8. For renewal of licence, please include justifications on why further work on the same site is required. Please also attach a report on the excavation or search under the previous licence, or explain why such report is not available.
9. Personal data given by the applicants shall be used for processing the applications in accordance with Sections 18, 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance.
10. Applicants and their employees, agents and contractors must not offer any advantage as defined in the Prevention of Bribery Ordinance, Cap. 201 to any government officer in connection with their applications or while having dealings of any kind with government departments. This is an offence in law and the offender is liable to prosecution.
11. Please contact Archaeology Sub-unit of the Antiquities and Monuments Office via email enquiry@amo.gov.hk for any questions about licence applications.